



**MINUTES of
COUNCIL
14 FEBRUARY 2019**

PRESENT

Chairman Councillor H M Bass

Vice-Chairman Councillor N R Pudney

Councillors J P F Archer, E L Bamford, Miss A M Beale, B S Beale MBE,
R G Boyce MBE, Mrs P A Channer, CC, R P F Dewick,
I E Dobson, M F L Durham, CC, P G L Elliott, A S Fluker,
Mrs B D Harker, B E Harker, M S Heard, M W Helm,
Miss M R Lewis, R Pratt, CC, Mrs N G F Shaughnessy,
Rev. A E J Shrimpton, D M Sismey, A K M St. Joseph and
Mrs M E Thompson

853. CHAIRMAN'S NOTICES

The Chairman referred to the noticed printed on the agenda.

854. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors A T Cain, Mrs H E Elliott, J V Keyes, M R Pearlman, S J Savage and Miss S White.

855. DECLARATION OF INTEREST

Councillors M F L Durham and Miss M R Lewis joined the meeting at this point.

Councillor Mrs P A Channer disclosed a non-pecuniary interest in any matter relating to Essex County Council and specifically highlighted the Planning and Licensing Committee Minutes at Agenda Item 9B where she had declared an interest as Trustee of the Henry Guilder Drake Alms-house Trust.

Councillors R Pratt and M F L Durham each disclosed a non-pecuniary interest as a Member of Essex County Council.

Councillors B E Harker and Miss A M Beale disclosed non-pecuniary interests in Agenda Item 13 – Parish of Heybridge – Basin Ward – Community Governance Review as they had attended several public meetings regarding Heybridge Basin.

Councillor Miss M R Lewis disclosed non-pecuniary interests in Agenda Item 13 – Parish of Heybridge – Basin Ward – Community Governance Review as a Member of Heybridge Parish Council.

856. MINUTES - 20 DECEMBER 2018

RESOLVED

- (i) that the Minutes of the Council meeting held on 20 December 2018 be received.

Minute 708 – New Council Structure – Transformation Programme: Role of the Corporate Governance Working Group

It was noted that resolution (iv) was incomplete and should read “...that effective *decision making can continue in the interim up to October 2019*”. This amendment was duly agreed.

RESOLVED

- (ii) that subject to the above amendment, the Minutes of the Council meeting held on 20 December 2018 be adopted.

857. MINUTES - 31 JANUARY 2018 (EXTRAORDINARY - PLANNING)

RESOLVED that the Minutes of the extraordinary (Planning) Council meeting held on 31 January 2019 be confirmed and approved.

858. MINUTES - 31 JANUARY 2019

RESOLVED that the Minutes of the extraordinary Council meeting held on 31 January 2019 be confirmed and approved.

859. PUBLIC QUESTIONS

There were none.

860. CHAIRMAN'S ANNOUNCEMENTS

The Chairman advised that he had attended a number of events (detailed below), and thanked the Vice-Chairman for attending an event on his behalf.

18/01/19	Essex County Council Civic Dinner
27/01/19	Maldon Town Mayor Civic Service <i>Vice-Chairman</i>
02/02/19	Official Opening of QM Store - 1st Beacon Hill Scouts

861. MINUTE BOOK**a) COMMUNITY SERVICES COMMITTEE - 15 JANUARY 2019**

RESOLVED that the Minutes of the Community Services Committee held on 15 January 2019 be adopted.

b) PLANNING AND LICENSING COMMITTEE - 24 JANUARY 2019**RESOLVED**

- (i) That the Minutes of the meeting of the Planning and Licensing Committee held on 24 January 2019 be received.

**Minute 779 – Recreational Avoidance Mitigation Strategy
Supplementary Planning Document**

Councillor Mrs P A Channer, Chairman of the Planning and Licensing Committee, pointed out her non-pecuniary interest referring to social housing and that she was a Trustee of the Henry Guilder Drake Alms-house Trust.

Councillor Mrs Channer informed Members that she had been advised that the Council needed to receive legal advice in relation to the recommendation in this Minute and asked the Chairman if this advice could be given.

With the permission of the Chairman, the Council's Interim Monitoring Officer advised that recommendation (ii) included the words "excluding social housing" and provided some information in relation to what this would mean. Members were informed that the view of the Interim Monitoring Officer was that this recommendation was in breach of the Habitats and Species Regulations 2017 because the whole purpose of the Recreational Avoidance Mitigation Strategy (RAMS) Supplementary Planning Document (SPD) was to protect European sites as a result of new development. All Councils affected by these regulations were now signing up to this SPD and in his view it would be unlawful for the Council to exclude social housing, because residents of social housing were just as likely to cause a problem to a European site as occupants of non-affordable housing. Therefore, excluding social housing would put the Local Authority and the developer potentially in breach of these regulations.

Councillor R G Boyce declared an interest in this item of business as he was Chairman of a housing association. He then provided the Council with some information regarding why he had made the proposition at the Planning and Licensing Committee to exclude social housing.

Councillor Mrs Channer proposed that in light of the legal advice given the recommendation be amended to remove reference to "excluding social housing" leaving essentially the recommendation presented in the report to

the Committee. This proposal was duly seconded.

Councillor Boyce raised a point of order that as these Minutes were being presented and a change to the recommendation was proposed that they should go back to the Planning and Licensing Committee. Councillor Mrs Channer advised that this matter contained a resolution from the Planning and Licensing Committee along with a recommendation to the Council. She outlined the reason for the recommendation and how it was her understanding that the recommendation could be changed by the Council.

The Chairman then put the amended recommendation as proposed by Councillor Mrs Channer to the Council. Upon a vote being taken this was agreed.

RESOLVED

- (ii) That the tariff in the draft Essex Coast RAMS be used for securing financial contributions from new housing development in the interim period prior to the draft Essex Coast RAMS Supplementary Planning Document being adopted.

RESOLVED

- (iii) That subject to the above decision, the Minutes of the meeting of the Planning and Licensing Committee held on 24 January 2019 be adopted.

c) FINANCE AND CORPORATE SERVICES COMMITTEE - 29 JANUARY 2019

RESOLVED

- (i) That the Minutes of the meeting of the Finance and Corporate Services Committee held on 29 January 2019 be received.

Minute 788 – Capital and Investment Strategies for 2019 / 20

RESOLVED

- (ii) that the Capital Strategy for 2019 / 20 attached as Appendix 1 to the Minutes of the Finance and Corporate Services Committee, be approved.
- (iii) That the Investment Strategy for 2019 / 20 attached at Appendix 2 to the Minutes of the Finance and Corporate Services Committee, be approved.

**Minute 789 – Members’ Allowances – Independent Members
Remuneration Panel Update**

RESOLVED

- (iv) that a Members’ Mileage and Expenses Policy be introduced reflecting the policy currently applicable to Officers;
- (v) that the allowance currently paid to Area Planning Committee Chairmen be reduce to 50% of the existing rate.

Minute 791 – Discretionary Fees and Charges 2019 / 20

Members were advised that this matter was the subject of a separate report to the Council.

**Minute 792 – Revised 2018 / 19 Estimates, Original 2019 / 20 Budget
Estimates and Council Tax 2019 / 20**

Members were advised that this matter was the subject of a separate report to the Council.

**Minute 793 – Regulation of Investigatory Powers Act (RIPA) Policy and
Guidance on the Use of Covert Surveillance**

RESOLVED

- (vi) that subject to amendment, the revised Code of Practice on Covert Surveillance, attached as Appendix 9 to the Minutes of the Finance and Corporate Services Committee be approved.

RESOLVED

- (vii) That subject to the above decision and with the exception of Minute Numbers 791 and 792, the Minutes of the meeting of the Finance and Corporate Services Committee held on 29 January 2019 be adopted.

862. MINUTES OF MEETINGS OF THE COUNCIL

The Council noted the list of Committees that had met before and since the last meeting of the Council, up until Wednesday 6 February 2019 for which Minutes had been published.

863. 2019 / 20 BUDGET AND MEDIUM TERM FINANCIAL STRATEGY

The Council considered the reports of the Director of Resources, on the recommendations of the Finance and Corporate Services Committee at its meeting on 29 January 2019 relating to the revenue budget and the proposed level of Council Tax for 2109 / 20.

The Leader of the Council made a Budget speech (attached at **APPENDIX 1** to these Minutes).

In response to the Budget Speech, the Leader of the Opposition, Councillor B S Beale commented on the lack of funding by Government along with other issues which resulted in budget gaps that had to be found by the Council. He highlighted the obligation the Council had to its communities to keep the budget within a reasonable and acceptable manner and felt that what was being proposed did that. Councillor Beale advised that there were however certain aspects of the budget which the Independents were not in favour of but were happy to agree what was being put forward as part members of the Maldon District Council.

Councillor D M Sismey, Chairman of the Finance and Corporate Services Committee, in seconding the Leaders' proposition and budget proposals commented on how three quarters of other councils in the country were increasing their council tax by more than 2.5% and over half were drawing on reserves for 2019 / 20. He referred to how the Council was delivering value and efficiencies for its residents by doing neither of these but proposing an increase in council tax that was lower than the Retail Price Index inflation. Councillor Sismey highlighted the full council transformation that the Council was currently undergoing and its prudent financial management. In his conclusion, Councillor Sismey referred to how the Council was increasingly seen as a model of effective change and transformation and commended the budget to the Council.

864. DISCRETIONARY FEES AND CHARGES 2019 / 20

The report of the Director of Resources sought Members' approval of the fees and charges of the Council (attached as Appendix 1 to the report) which were then included in the 2109 / 20 budget. It was noted that the proposed 2019 / 20 fees and charges (that generate >£2,000) had been considered by the Finance and Corporate Services (F&CS) Committee on 29 January 2019 and the Committee's recommendation was set out in the report.

Members were advised that the proposed fees and charges for 2109 / 20 has been based on the policy decision recently updated and agreed by the F&CS Committee. The report detailed the budgets for income generated from fees and charges and highlighted some changes proposed taking into account inflation and changes to charging bands. Members were advised that some charges in relation to Events equipment rentals had been deleted where the equipment was no longer held by the Authority.

Councillor D M Sismey proposed that the Fees and Charges for 2019 / 20 be agreed. This was duly seconded and agreed.

RESOLVED that the detailed Fees and Charges for 2019 / 20 be agreed.

865. REVISED 2018 / 19 AND ORIGINAL 2019 / 20 BUDGET ESTIMATES AND COUNCIL TAX 2019 / 20

Councillor D M Sismey, Chairman of the Finance and Corporate Services Committee, put the recommendations as set out in the report. This proposal was duly seconded.

Councillor Miss M R Lewis advised that she wished to make an amendment to the proposal in the name of Councillor Sismey. She referred to the Citizens Advice Bureau (CAB), the work it did, how the Council had agreed to cut its budget in 2019 / 20 by £11,000 and how by increasing Council Tax by 2.99% this would generate an additional £11,000. Councillor Miss Lewis then proposed that Council Tax be increased by 2.99% and that the additional income generated be used to reverse the decision to reduce the CAB loss of funding. Speaking about an alternative way to raise £11,000 she made a further proposal that those Members who regularly did not turn up for Committee should have their attendance allowance taken back. At this point the Chairman ruled that he would deal with one proposal at a time. Councillor Miss Lewis's proposal for an increase of 2.99% to Council Tax was duly seconded.

A lengthy debate ensued, during which the enormous work undertaken by the CAB was commented on. Councillor A S Fluker reminded the Council that the agreement to reduce funding was subject to a review in nine months to review the Service Level Agreement and understand full what the CAB was proposing.

Councillor M S Heard, having seconded the proposal in the name of Councillor Miss Lewis, referred the cut in funding and how the services of the CAB were needed. He encouraged other Members to support this proposal.

At this point, Councillor Miss Lewis raised a point of order and clarified a point she had made earlier regarding the number of people who through the help of the CAB had avoided homelessness.

The Chairman reported that he had been advised by the Monitoring Officer that this matter had been dealt with by a resolution of the Council at its last meeting and the Council could not rescind a resolution without up to ten members dealing with it. The Chairman informed the Council that a vote was required, it could not proceed with the proposed amendment and therefore the Council would be voting on the substantive motion.

In accordance with Procedure Rule No. 13 (5) the Chairman informed the Council that there would need to be a recorded vote on any decision relating to the budget, including the setting of Council Tax and levying a precept.

The Chairman then put recommendations (i) (a) – (e) as set out in the report and proposed by Councillor Sismey and the voting was as follows:

Recommendation (i) (a)

For the recommendation:

Councillors J P F Archer, E L Bamford, Miss A M Beale, B S Beale, R G Boyce, Mrs P A Channer, R P F Dewick, I E Dobson, M F L Durham, P G L Elliott, A S Fluker, Mrs B D Harker, B E Harker, M S Heard, M W Helm, Miss M R Lewis, R Pratt, N R Pudney, D M Sismey, Mrs N G F Shaughnessy, Rev. A E J Shrimpton, A K M St. Joseph, and Mrs M E Thompson.

Against the recommendation: None.

Abstention: Councillor H M Bass.

Recommendation (i) (b)

For the recommendation:

Councillors J P F Archer, E L Bamford, Miss A M Beale, R G Boyce, Mrs P A Channer, R P F Dewick, I E Dobson, M F L Durham, P G L Elliott, A S Fluker, Mrs B D Harker, B E Harker, M W Helm, R Pratt, N R Pudney, D M Sismey, Rev. A E J Shrimpton, A K M St. Joseph, and Mrs M E Thompson.

Against the recommendation: Councillors B S Beale, M S Heard, Miss M R Lewis and Mrs N G F Shaughnessy.

Abstention: Councillor H M Bass.

Recommendation (i) (c)

For the recommendation:

Councillors J P F Archer, E L Bamford, Miss A M Beale, B S Beale, R G Boyce, Mrs P A Channer, R P F Dewick, I E Dobson, M F L Durham, P G L Elliott, A S Fluker, Mrs B D Harker, B E Harker, M S Heard, M W Helm, Miss M R Lewis, R Pratt, N R Pudney, D M Sismey, Mrs N G F Shaughnessy, Rev. A E J Shrimpton, A K M St. Joseph, and Mrs M E Thompson.

Against the recommendation: None.

Abstention: Councillor H M Bass.

Recommendation (i) (d)

For the recommendation:

Councillors J P F Archer, E L Bamford, Miss A M Beale, B S Beale, R G Boyce, Mrs P A Channer, R P F Dewick, I E Dobson, M F L Durham, P G L Elliott, A S Fluker, Mrs B D Harker, B E Harker, M S Heard, M W Helm, Miss M R Lewis, R Pratt, N R Pudney, D M Sismey, Mrs N G F Shaughnessy, Rev. A E J Shrimpton, A K M St. Joseph, and Mrs M E Thompson.

Against the recommendation: None.

Abstention: Councillor H M Bass.

Recommendation (i) (e)

For the recommendation:

Councillors J P F Archer, E L Bamford, Miss A M Beale, B S Beale, R G Boyce, Mrs P A Channer, R P F Dewick, I E Dobson, M F L Durham, P G L Elliott, A S Fluker, Mrs B D Harker, B E Harker, M S Heard, M W Helm, Miss M R Lewis, R Pratt, N R Pudney, D M Sismey, Mrs N G F Shaughnessy, Rev. A E J Shrimpton, A K M St. Joseph, and Mrs M E Thompson.

Against the recommendation: None.

Abstention: Councillor H M Bass.

RESOLVED

- (i) That the Summary Revised 2018 / 19 and Original 2019 / 20 General Fund Revenue Budget Estimates (as detailed in Appendices 1 – 3 of the report), be approved;
- (ii) that an average Band D council tax of £197.40 (excluding parish precepts) (2.3% increase) for 2019 / 20 (as detailed in Appendix 1 to the report) be approved;
- (iii) that the policies on the designated use of financial reserves (as set out in Appendix 5 to the report) be approved;
- (iv) that the minimum general fund working balance be retained at £2,600,000 for 2019 / 20;
- (v) that the Capital Programme for 2019 / 20 to 2022 / 23 (as detailed in Appendix 8 to the report) be approved;
- (vi) that the Council gives due regard to the Director of Resources statement on the robustness of budgets and adequacy of reserves as set out in Appendix 9 to the report.

866. COUNCIL TAX 2019 / 20

The Council considered the report of the Director of Resources setting out the total amount to be raised from Council Tax for the forthcoming year. This was known as the Council Tax precept (Council Tax Requirement) for Maldon District Council and formed part of the funding that supported the services provided by the Council.

Members were advised that this report took into account the precepts for the whole of the District and legislation set out the way that the resolution should occur.

The Chairman informed the Council that in accordance with Procedure Rule 13 (5) this decision required a recorded vote. Councillor D M Sismey proposed that the recommendations as set out in the report be agreed and this was duly seconded. The Chairman put this proposal to the Council and the voting was as follows:

For the recommendation:

Councillors J P R Archer, E L Bamford, Miss A M Beale, B S Beale, R G Boyce, Mrs P A Channer, R P F Dewick, I E Dobson, M F L Durham, P G L Elliott, A S Fluker, Mrs B D Harker, B E Harker, M S Heard, M W Helm, Miss M R Lewis, R Pratt, N R Pudney, Mrs N G F Shaughnessy, Rev. A E J Shrimpton, D M Sismey, A K M St. Joseph, and Mrs M E Thompson

Against the recommendation: None.

Abstention: Councillor H M Bass.

The recommendations were therefore agreed.

RESOLVED

- (i) Council Tax Requirement for 2019 / 20 is set at £4,843,493;
- (ii) that the Maldon District Council's Band D Council Tax (excluding Parish precepts) is set at £197.40, reflecting an increase of £4.43, all other bands being determined in accordance with the relevant Sections of the Local Government Finance Act 1992, as amended;
- (iii) that the precept demands and level of Band D Council Tax of the Essex County Council, the Essex Police, Fire and Crime Commissioner Fire and Rescue Authority for both Police and Fire, and the various Parish Councils within the District be determined as set out in the report, all other bands being determined in accordance with the relevant Sections of the Local Government Finance Act 1992, as amended;
- (iv) That it be noted that at its meeting on 20 December 2018 the Council calculated its Council Tax Base for the year 2019 / 20.
 - (a) for the whole district as 24,536.1 [Item T in the formula in Section 31B of the Local Government Finance Act 1992 (the Act), as amended by the Localism Act 2011; and
 - (b) for dwellings in those parts of its district to which a Parish precept relates as listed below:

Althorne	520.8
Asheldham	60.8
Bradwell-on-Sea	339.9
Burnham-on-Crouch	3,149.5
Cold Norton	488.6
Dengie	49.0
Goldhanger	306.4
Great Braxted	181.2
Great Totham	1,266.2
Hazeleigh	55.7
Heybridge	2,904.3
Langford	84.3
Latchingdon	431.4
Little Braxted	84.8
Little Totham	190.9
Maldon	5,290.9
Mayland	1,484.8
Mundon	147.2
North Fambridge	405.6
Purleigh	565.8
Southminster	1,527.6
St. Lawrence	590.5
Steeple	194.0
Stow Maries	86.1
Tillingham	403.9
Tollesbury	1,009.7

Tolleshunt D'arcy	439.9
Tolleshunt Knights	421.1
Tolleshunt Major	272.8
Ulting	66.9
Wickham Bishops	994.1
Woodham Mortimer	251.8
Woodham Walter	269.6
	24,536.1

- (v) that the Council Tax Requirement for the Council's own purposes for 2019 / 20 (excluding Parish precepts) is £4,843,397
- (vi) that the following amounts be calculated by the Council for the year 2019 / 20 in accordance with new Sections 31 to 36 of the Act:
- (a) £31,756,361 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act, taking into account all precepts issued to it by Parish Councils (**i.e. gross expenditure including Parish precepts**)
 - (b) £25,449,782 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) of the Act (**i.e. gross income including government grants**)
 - (c) £6,306,578 being the amount by which the aggregate at 3(a) above exceeds the aggregate at 3(b) above, calculated by the Council, in accordance with Section 31A(4) of the Act, as its Council Tax Requirement for the year (Item R in the formula in Section 31B of the Act) (**i.e. Council Tax Requirement including Parish precepts**).
 - (d) £257.03 being the amount at 3(c) above (Item R) divided by the amount at 1(a) above (Item T), calculated by the Council, in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year (**i.e. average Band D Council Tax including Parish precepts**)
 - (e) £1,463,085 being the aggregate amount of all special items (Parish precepts) referred to in Section 34(1) of the Act (**i.e. Parish Council precepts**)
 - (f) £197.40 being the amount at 3(d) above less the result given by dividing the amount at 3(e) above by Item T (1(a) above), calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no special item relates (**i.e. District Council Band D Council Tax excluding Parish precepts**).

(g) Basic Amount of Council Tax by Parish 2019 / 20

Town/Parish	Local Precept	Town/Parish Band D	District + Town/Parish Band D
Althorne	18,000.00	34.56	231.96
Asheldham	3,261.49	53.64	251.04
Bradwell-on-Sea	25,000.00	73.55	270.95
Burnham-on-Crouch	188,000.00	59.69	257.09
Cold Norton	27,700.00	56.69	254.09
Dengie	2,628.51	53.64	251.04
Goldhanger	8,600.00	28.07	225.47
Great Braxted	8,000.00	44.15	241.55
Great Totham	19,449.00	15.36	212.76
Hazeleigh	788.31	14.15	211.55
Heybridge	200,000.00	68.86	266.26
Langford	4,707.00	55.84	253.24
Latchingdon	44,000.00	101.99	299.39
Little Braxted	3,600.00	42.45	239.85
Little Totham	7,200.00	37.72	235.12
Maldon	366,579.00	69.28	266.68
Mayland	97,310.00	65.54	262.94
Mundon	4,750.00	32.27	229.67
North Fambridge	15,440.00	38.07	235.47
Purleigh	40,000.00	70.70	268.10
Southminster	140,990.00	92.30	289.70
St. Lawrence	22,510.00	38.12	235.52
Steeple	8,500.00	43.81	241.21
Stow Maries	6,500.00	75.49	272.89
Tillingham	35,000.00	86.66	284.06
Tollesbury	82,680.90	81.89	279.29
Tolleshunt D'arcy	20,530.24	46.67	244.07
Tolleshunt Knights	9,000.00	21.37	218.77
Tolleshunt Major	8,400.00	30.79	228.19
Ulting	3,188.00	47.65	245.05
Wickham Bishops	16,928.00	17.03	214.43
Woodham Mortimer	3,563.69	14.15	211.55
Woodham Walter	20,281.00	75.23	272.63

being the amounts given by adding to the amount at 3(f) above, the amounts of the special item or items relating to dwellings in those parts of the Councils area mentioned above divided in each case by the amount at 1(b) above, calculated by the Council, in accordance with Section 34(3) of the Act, as the basic amounts of its Council Tax for the year for dwellings in those parts of its area to which one or more special items relate.

(h) Calculation of Basic Amounts of Council Tax by Parish for Different Valuation Bands

PARISH	Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H
Althorne	154.64	180.41	206.19	231.96	283.51	335.05	386.60	463.92
Asheldham	167.36	195.25	223.15	251.04	306.83	362.61	418.40	502.08
Bradwell-on-Sea	180.63	210.74	240.85	270.95	331.16	391.37	451.58	541.90
Burnham-on-Crouch	171.39	199.96	228.53	257.09	314.22	371.35	428.48	514.18
Cold Norton	169.39	197.62	225.86	254.09	310.56	367.02	423.48	508.18
Dengie	167.36	195.25	223.15	251.04	306.83	362.61	418.40	502.08
Goldhanger	150.31	175.36	200.42	225.47	275.58	325.68	375.78	450.94
Great Braxted	161.03	187.87	214.71	241.55	295.23	348.90	402.58	483.10
Great Totham	141.84	165.48	189.12	212.76	260.04	307.32	354.60	425.52
Hazeleigh	141.03	164.54	188.05	211.55	258.56	305.57	352.58	423.10
Heybridge	177.51	207.09	236.68	266.26	325.43	384.59	443.77	532.52
Langford	168.83	196.96	225.11	253.24	309.52	365.79	422.07	506.48
Latchingdon	199.59	232.86	266.13	299.39	365.92	432.45	498.98	598.78
Little Braxted	159.90	186.55	213.20	239.85	293.15	346.45	399.75	479.70
Little Totham	156.75	182.87	209.00	235.12	287.37	339.61	391.87	470.24
Maldon	177.79	207.41	237.05	266.68	325.95	385.20	444.47	533.36
Mayland	175.29	204.51	233.73	262.94	321.37	379.80	438.23	525.88
Mundon	153.11	178.63	204.15	229.67	280.71	331.74	382.78	459.34
North Fambridge	156.98	183.14	209.31	235.47	287.80	340.12	392.45	470.94
Purleigh	178.73	208.52	238.31	268.10	327.68	387.25	446.83	536.20
Southminster	193.13	225.32	257.51	289.70	354.08	418.45	482.83	579.40
St. Lawrence	157.01	183.18	209.35	235.52	287.86	340.19	392.53	471.04
Steeple	160.81	187.60	214.41	241.21	294.82	348.41	402.02	482.42
Stow Maries	181.93	212.24	242.57	272.89	333.54	394.17	454.82	545.78
Tillingham	189.37	220.93	252.50	284.06	347.19	410.31	473.43	568.12
Tollesbury	186.19	217.22	248.26	279.29	341.36	403.42	465.48	558.58
Tolleshunt D'arcy	162.71	189.83	216.95	244.07	298.31	352.54	406.78	488.14
Tolleshunt Knights	145.85	170.15	194.47	218.77	267.39	316.00	364.62	437.54
Tolleshunt Major	152.13	177.48	202.84	228.19	278.90	329.60	380.32	456.38
Ulting	163.37	190.59	217.83	245.05	299.51	353.96	408.42	490.10
Wickham Bishops	142.95	166.78	190.61	214.43	262.08	309.73	357.38	428.86
Woodham Mortimer	141.03	164.54	188.05	211.55	258.56	305.57	352.58	423.10
Woodham Walter	181.75	212.04	242.34	272.63	333.22	393.80	454.38	545.26

being the amounts given by multiplying the amounts at 3(g) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band, divided by the number which in that proportion is applicable to dwellings listed in valuation band D, calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year, in respect of categories of dwellings listed in different valuation bands.

- (vii) That it be noted for the year 2019 / 20 the major precepting authorities have issued precepts to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each category of dwellings in the Council's area as indicated in the table below:

Precepting Authority	Valuation Bands			
Essex County Council	A	£846.96	E	£1,552.76
	B	£988.12	F	£1,835.08
	C	£1,129.28	G	£2,117.40
	D	£1,270.44	H	£2,540.88
Essex Police, Fire and Crime Commissioner Fire and Rescue Authority	A	£128.64	E	£235.84
	B	£150.08	F	£278.72
	C	£171.52	G	£321.60
	D	£192.96	H	£385.92
Essex Fire Authority	A	£48.30	E	£88.55
	B	£56.35	F	£104.65
	C	£64.40	G	£120.75
	D	£72.45	H	£144.90

- (viii) that, having calculated the aggregate in each case of the amounts at 3(h) and 4 above, the Council, in accordance with Sections 30 and 36 of the Local Government Finance Act 1992 as amended, hereby sets the following amounts as the amounts of Council Tax for the year 2019 / 20 for each part of its area and for each of the categories of dwelling shown in Table A overleaf.

TABLE A (DRAFT subject to final confirmation of precepts)

2019/20 COUNCIL TAX CHARGES BY PRECEPTING AUTHORITY								
Authority	Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H
Essex County	846.96	988.12	1,129.28	1,270.44	1,552.76	1,835.08	2,117.40	2,540.88
Essex Police	128.64	150.08	171.52	192.96	235.84	278.72	321.60	385.92
Essex Fire	48.30	56.35	64.40	72.45	88.55	104.65	120.75	144.90
Maldon District	131.60	153.53	175.47	197.40	241.27	285.13	329.00	394.80
Althorne	1,178.54	1,374.96	1,571.39	1,767.81	2,160.66	2,553.50	2,946.35	3,535.62
Asheldham	1,191.26	1,389.80	1,588.35	1,786.89	2,183.98	2,581.06	2,978.15	3,573.78
Bradwell-on-Sea	1,204.53	1,405.29	1,606.05	1,806.80	2,208.31	2,609.82	3,011.33	3,613.60
Burnham-on-Crouch	1,195.29	1,394.51	1,593.73	1,792.94	2,191.37	2,589.80	2,988.23	3,585.88
Cold Norton	1,193.29	1,392.17	1,591.06	1,789.94	2,187.71	2,585.47	2,983.23	3,579.88
Dengie	1,191.26	1,389.80	1,588.35	1,786.89	2,183.98	2,581.06	2,978.15	3,573.78
Goldhanger	1,174.21	1,369.91	1,565.62	1,761.32	2,152.73	2,544.13	2,935.53	3,522.64
Great Braxted	1,184.93	1,382.42	1,579.91	1,777.40	2,172.38	2,567.35	2,962.33	3,554.80
Great Totham	1,165.74	1,360.03	1,554.32	1,748.61	2,137.19	2,525.77	2,914.35	3,497.22
Hazeleigh	1,164.93	1,359.09	1,553.25	1,747.40	2,135.71	2,524.02	2,912.33	3,494.80
Heybridge	1,201.41	1,401.64	1,601.88	1,802.11	2,202.58	2,603.04	3,003.52	3,604.22
Langford	1,192.73	1,391.51	1,590.31	1,789.09	2,186.67	2,584.24	2,981.82	3,578.18
Latchingdon	1,223.49	1,427.41	1,631.33	1,835.24	2,243.07	2,650.90	3,058.73	3,670.48
Little Braxted	1,183.80	1,381.10	1,578.40	1,775.70	2,170.30	2,564.90	2,959.50	3,551.40
Little Totham	1,180.65	1,377.42	1,574.20	1,770.97	2,164.52	2,558.06	2,951.62	3,541.94
Maldon	1,201.69	1,401.96	1,602.25	1,802.53	2,203.10	2,603.65	3,004.22	3,605.06
Mayland	1,199.19	1,399.06	1,598.93	1,798.79	2,198.52	2,598.25	2,997.98	3,597.58
Mundon	1,177.01	1,373.18	1,569.35	1,765.52	2,157.86	2,550.19	2,942.53	3,531.04
North Fambridge	1,180.88	1,377.69	1,574.51	1,771.32	2,164.95	2,558.57	2,952.20	3,542.64
Purleigh	1,202.63	1,403.07	1,603.51	1,803.95	2,204.83	2,605.70	3,006.58	3,607.90
Southminster	1,217.03	1,419.87	1,622.71	1,825.55	2,231.23	2,636.90	3,042.58	3,651.10
St. Lawrence	1,180.91	1,377.73	1,574.55	1,771.37	2,165.01	2,558.64	2,952.28	3,542.74
Steeple	1,184.71	1,382.15	1,579.61	1,777.06	2,171.97	2,566.86	2,961.77	3,554.12
Stow Maries	1,205.83	1,406.79	1,607.77	1,808.74	2,210.69	2,612.62	3,014.57	3,617.48
Tillingham	1,213.27	1,415.48	1,617.70	1,819.91	2,224.34	2,628.76	3,033.18	3,639.82
Tollesbury	1,210.09	1,411.77	1,613.46	1,815.14	2,218.51	2,621.87	3,025.23	3,630.28
Tolleshunt D'arcy	1,186.61	1,384.38	1,582.15	1,779.92	2,175.46	2,570.99	2,966.53	3,559.84
Tolleshunt Knights	1,169.75	1,364.70	1,559.67	1,754.62	2,144.54	2,534.45	2,924.37	3,509.24
Tolleshunt Major	1,176.03	1,372.03	1,568.04	1,764.04	2,156.05	2,548.05	2,940.07	3,528.08
Ulting	1,187.27	1,385.14	1,583.03	1,780.90	2,176.66	2,572.41	2,968.17	3,561.80
Wickham Bishops	1,166.85	1,361.33	1,555.81	1,750.28	2,139.23	2,528.18	2,917.13	3,500.56
Woodham Mortimer	1,164.93	1,359.09	1,553.25	1,747.40	2,135.71	2,524.02	2,912.33	3,494.80
Woodham Walter	1,205.65	1,406.59	1,607.54	1,808.48	2,210.37	2,612.25	3,014.13	3,616.96

- (ix) that the Council's basic amount of Council Tax for 2019 / 20 is not excessive in accordance with the principles approved under Section 52ZB of the Local Government Finance Act 1992, as amended.

As the billing authority, the Council has not been notified by a major precepting authority that its relevant basic amount of Council Tax for 2019/20 is excessive and that the billing authority is not required to hold a referendum in accordance with Section 52ZK of the Local Government Finance Act 1992, as amended.

867. MEDIUM TERM FINANCIAL STRATEGY 2019 / 20 TO 2022 / 23

The Council considered the report of the Director of Resources presenting the Medium Term Financial Strategy 2019 / 20 to 2022 / 23 (attached as Appendix A to the report) for approval by the Council.

RESOLVED that the Medium Term Financial Strategy 2019 / 20 to 2022 / 23 be approved.

868. QUESTIONS IN ACCORDANCE WITH PROCEDURE RULE 6(3) OF WHICH NOTICE HAS BEEN GIVEN

There were none.

869. PARISH OF HEYBRIDGE - BASIN WARD - COMMUNITY GOVERNANCE REVIEW

The Council considered the report of the Director of Resources presenting the outcome of a Community Governance Review (CGR) for determination following recent public consultation.

It was noted that in June 2018 a petition containing in excess of the requisite number of local government elector signatures was received by the Council seeking that the Basin Ward of the Parish of Heybridge become a separate civil Parish represented by a separate Parish Council. The Terms of Reference for the CGR were attached at Appendix 1 to the report and a map detailing the area the subject of the petition was attached as Annex A to Appendix 1. A public consultation had been undertaken and a summary of the issues raised through the consultation were set out in Appendix 2 to the report.

The report outlined the considerations the Council had to take into account when making a decision on the CGR. Members were informed that should they agree to proceed to make a Re-organisation Order to establish a separate civil parish and a separate Parish Council this would set out the necessary arrangements for bringing the proposals into effect, including transitional arrangements and consequential effects. This would include the setting of the initial precept, election arrangements etc. In addition, it was reported that if agreed the planned implementation should be for the start of the 2020 / 21 financial year.

Councillor A S Fluker declared an interest in this item of business as he had taken his yacht into Heybridge Basin.

Councillor Fluker proposed that the recommendations as set out in the report be agreed. This proposal was duly seconded.

Councillor I E Dobson agreed with the report and advised that he would be delighted to serve on the Steering Committee. He proposed that as recommendation (ii) would affect the whole of Heybridge that Heybridge Parish Council should be offered two positions on the steering group as well. This proposal was duly seconded.

In response to the proposal and some concern raised regarding it, the Director of Resources advised that the Council had not approached Heybridge Parish Council about becoming part of the steering group and this should be first step if Members were mindful to increase the membership of the steering group. It was suggested at this point that a nominated District Councillor who was not a Ward Member be added to the steering group, this was not agreed by the Council.

The Chairman then put the amendment in the name of Councillor Dobson and upon a vote being taken this was agreed.

Following further discussion, the Chairman put the proposal in the name of Councillor Fluker, as amended by Councillor Dobson to the Council. Upon a vote being taken this was agreed.

RESOLVED

- (i) That as a result of the Community Governance Review under the Local Government and Involvement in Health Act 2007, it is determined that the Basin Ward of the Parish of Heybridge becoming a separate civil Parish represented by a separate Parish Council meets the law and associated Guidance with respect to the object of achieving effective and convenient community governance;
- (ii) That a steering group be formed comprising the four District Ward Members for Heybridge, two Heybridge Parish Councillors and two representatives of the local Basin Referendum Team to discuss relevant preparatory matters with a view to informing the content and effect of the necessary Reorganisation Order;
- (iii) That a report be brought back to the Council no later than June 2019 with a view to its authorising the making of a Re-organisation of Community Governance Order under the Local Government and Public Involvement in Health Act 2007 for the following:
 - The creation of the new Parish and Parish Council, and the number of Councillors to be elected;
 - Arrangements for the election of the new Parish Councillors;
 - When the Order is to take effect for its various provisions;
 - The resulting membership of Heybridge Parish Council;
 - All necessary preparatory financial and administrative arrangements, including the initial precept and transfer of property.

870. NEW COUNCIL STRUCTURE - TRANSFORMATION PROGRAMME

The Council considered the report of the Corporate Governance Working Group (the Working Group) and its recommendations on the principles of a new committee structure as part of the Council's Transformation Programme.

Members were reminded of the specific brief for the Working Group agreed by the Council at its last meeting to consider matters around a new committee structure for the Council. The report set out the principles for discussion identified by the Working

Group including the statutory requirement to fulfil certain regulatory functions which had been taken into account.

A revised Committee Structure was set out at Appendix 1 to the report with the functional responsibilities and cycle of meetings summarised in Appendix 2. The principles of membership of the new Committees was detailed in Appendix 3.

RESOLVED

- (i) That the principle of the revised committee structure as shown in Appendix 1 to the report, with the functional responsibilities and cycle of meetings as summarised in Appendix 2, be approved;
- (ii) that the principles of membership of the new Committees as set out in Appendix 3 to the report, with a review of towards the end of the municipal year 2019 / 20, be approved;
- (iii) That the concept of an incremental approach to the approving of elements of the new Constitution with a view to their taking full effect in October 2019 following its completion and adoption, be endorsed.

871. CORPORATE PLAN 2019 - 23

The Council considered the report of the Director of Strategy, Performance and Governance seeking Members' approval of the proposed Corporate Plan 2019 – 23 (attached as Appendix 1 to the report).

It was reported that the new Corporate Plan moved from an activity-based focus and adopted an impact and outcome focussed approach, where long and medium term consequences that the Council is striving to secure are outlined at the highest level. The report highlighted that three strategic themes had been identified and upon endorsement of the proposed Corporate Plan, a thematic strategy would be shaped for each theme.

RESOLVED

- (i) that the proposed Corporate Plan (2019 - 23) attached as Appendix 1 to the report be approved;
- (ii) that subject to (i) above, section 4 of the existing committee report template be amended to read 'Impact on Strategic Themes' from the beginning of the new municipal year.

872. ESSEX COUNTYWIDE TRAVELLER UNIT (ECTU) CONTRACT RENEWAL

The Council considered the report of the Director of Service Delivery updating Members on the current position of the Essex Countywide Traveller Unit (ECTU) and seeking approval to renew the Council's membership arrangements from 1 April 2019.

Members were advised how the ECTU provided an innovative and effective control over unauthorised encampments with the added benefit of outreach work aimed at improving the health and wellbeing of the traveller community.

The Essex Countywide Traveller Committee was established as a joint committee in 2012 to coordinate and oversee the operation of the ECTU. The Council's three-year membership was due to expire on 31 March 2019 and the report set out the current and proposed costs and sought Members agreement of renewal for a three-year period. The Director of Service Delivery when presenting the report advised Members that the figure detailed in the 'impact on resources (financial)' section of the report was incorrect and should be £7,989 as detailed in paragraph 3.3 of the report.

A few Members commented on and supported the recommendation as set out in the report. It was noted that the remit of ECTU related only to public sector land and it was commented that the Council should ensure that where appropriate it provides advice to residents who may find themselves a victim of illegal encampments on private land.

RESOLVED that the Council's membership of the Essex Countywide Traveller Committee is renewed until April 2019 for a three-year period.

873. SCHEDULE OF MEETINGS 2019 / 20

RESOLVED that the following additions to the 2019 / 20 Schedule of Meetings be agreed:

- Overview and Scrutiny Committee (meeting as the Crime and Disorder Committee) – Wednesday 23 October 2019 and Wednesday 11 March 2020
- Central Area Planning Committee – Wednesday 18 September 2019

874. EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED that under Section 100A (4) of the Local Government Act 1972 the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Act, and that this satisfies the public interest test.

875. FULL COUNCIL TRANSFORMATION: GATEWAY REVIEW

The Council considered the report of the Director of Strategy, Performance and Governance presenting the second quarterly gateway review of the full Council Transformation Programme as agreed by the Council on 9 August 2018. The report gave assurance on the governance arrangements in place for the programme and the oversight given by the Council's Transformation Board and officer led Programme Delivery Board. The latest Transformation Board report was attached at Appendix 1 to the report and a update to this was circulated at the meeting.

The Council's Medium Term Financial Strategy was set out in the report along with the forecast savings to be achieved through delivery of the Future Model.

The Council was advised that to date progress was on track with all programme staff, governance arrangements and monitoring arrangements in place.

Councillor A S Fluker, Leader of the Council, thanked those Members of the Appointments Committee for the work they had done in relation to the recruitment of Tier 2 Managers. He also thanked those Members of the Transformation Board.

RESOLVED that the contents of the report be noted.

There being no further items of business the Chairman closed the meeting at 9.00 pm.

H M BASS
CHAIRMAN

Leaders' Budget Speech to the Council (Thursday 14 February 2019)

Mr Chairman, Members of the Council, Members of the Public and Officers, it is my responsibility as Leader of the Council to present the proposed annual budget for the municipal year commencing on the 1 April 2019.

This budget has been compiled by Officers and reflects the policies of the Conservative Administration - taking into account future risks it is founded on a zero-based approach and is aligned to our new operating model which has been developed as part of the Administration's unwavering commitment to Full Council Transformation.

Since 2009/10 the Council has faced a reduction of just over £3m per year in Revenue Support Grant funding. The Council faces further uncertainty in the future as the Fairer Funding model is introduced and Business Rates are restructured.

As a result, during the past 12 months members have taken a number of significant decisions to safeguard the future of Maldon District Council by creating a sustainable operating model.

On the 9th August, Members made the decision to deliver Full Council Transformation. I am delighted to report that the Transformation programme is on time and to budget. The programme is being delivered under the scrutiny of Council via gateway reviews and a member led Transformation Board.

Full Council Transformation has been designed to deliver savings in excess of £1.5m per annum and will improve technology and self-service for customers.

I want to take this opportunity to assure residents that the first-class front-line services that we currently deliver will be maintained.

As a result of its prudence and policies the Conservative Administration has been able to take the decision not to increase our proportion of Council Tax by the maximum allowed by Government – The Conservative Administration has made this decision to protect and support our residents who are already facing significant increases in Council Tax from other preceptors including Essex County Council and the Police Crime and Fire Commissioner's Office.

In addition, we have only increased fees and charges where it has been absolutely necessary to do so.

Our new Corporate Plan is being presented tonight and sets out how we will deliver our visions and objectives over the next four years.

Changes to our Corporate Governance Structure are also being put forward. Without making any changes to the existing scheme of delegation these proposals will reduce costs and streamline the decision-making process.

I am pleased to report that through the courage and vision of the Conservative Administration -

the financial future of Maldon District Council will be assured.

And finally, I would like to thank Councillors Sismey and Dobson for their leadership of the Finance and Corporate Services Committee and for their input into this budget. I would also like to thank them for providing the necessary scrutiny and authority during the municipal year.

Chairman, I commend this budget to Council.